

# Council Tax

You must tell us:

if someone moves into your household that means your single person discount should have ended

if you have a change in your circumstances that means your discount should have ended

that an exemption on a dwelling should have ended

about a change of address within 21 days or as soon as practicable

**Please be aware that - The Council can impose a penalty of £70 if you don't tell us about these changes within 21 days**

Reporting a change is easy. You can tell us on-line at [www.southsomerset.gov.uk/online-services](http://www.southsomerset.gov.uk/online-services) or call us on 01935 462462.

Not sure if your discount or exemption should have ended? Give us a call and we'll let you know.



# Housing Benefit & Council Tax Support

You must tell us if you have a change in your circumstances that might affect how much help we can give you. If in doubt, check it out by calling us. We'll be happy to help you.

Reporting a change is easy. You can tell us on-line at [www.southsomerset.gov.uk/online-services](http://www.southsomerset.gov.uk/online-services)

or call us on 01935 462462.

Had a change and need to send us some evidence? You can now upload a photo of the evidence and other documents.

Visit [www.southsomerset.gov.uk/evidenceupload](http://www.southsomerset.gov.uk/evidenceupload) to upload your photos or documents.

**Simply snap it and send it**



**Please be aware that - The Council can impose a civil penalty of £50 if you don't tell us about these changes within 1 month**